



REQUEST FOR PSYCHOLOGY MAJOR CURRICULAR EXCEPTION

Students who wish to satisfy a curricular requirement **for the psychology major** outside of coursework currently permitted according to the approved curriculum may request an exception.

DIRECTIONS

Student must complete parts 1 & 2 of the request form. **Return this completed form and supporting documentation** electronically to advisor@psych.wisc.edu and it will be forwarded for review. Alternatively, student may submit a paper copy to the mailbox of Melanie Jones, Undergraduate Program Coordinator, on the second floor of Brodgen Psychology Building.

* Note: No exceptions will be made to the 33 credits in Psychology Department coursework requirement

1) STUDENT INFORMATION

Name	Last:	First:	Middle:
Student ID#	-	-	E-mail: _____@wisc.edu
Program (Ex. BA/BS, CALS, etc)	Expected Graduation Date	Term:	Year:
Majors & Certificates (List ALL declared or not)			
Student's Signature	Today's Date		

2A) UW-MADISON COURSE SUBSTITUTION(S)

UW Course (subject & number)		Substitute for what Psych Major requirement?*	
UW Course (subject & number)		Substitute for what Psych Major requirement?*	

Attach supporting documents, including an explanation and argument of why you believe this course satisfies the requested requirement, copy of course syllabus, and any other relevant information pertaining to request.

2B) TRANSFER COURSE SUBSTITUTION(S)

Non-UW Course (subject & number)		How did it transfer on your transcript?*** (subject & number)		Substitute for what Psych Major requirement?	
Non-UW Course (subject & number)		How did it transfer on your transcript?*** (subject & number)		Substitute for what Psych Major requirement?	

Attach supporting documents, including an explanation and argument of why you believe this course satisfies the requested requirement, copy of course syllabus, and any other relevant information pertaining to request.

*** An official transcript from the Non-UW-Madison Institution must be submitted to the Office of Admissions once the course grade is posted

3) ADVISING CONSULT

Students are highly encouraged to meet with a Psychology Advisor prior to submitting a request for a curricular exception. Meeting with an advisor does not guarantee approval or indicate support of your request.

4) DEPARTMENTAL ACTION/DECISION (INTERNAL USE ONLY)

Students may be asked for additional materials or information to evaluate the request for exception. Requests are evaluated by the Undergraduate Program Manager, who may request an additional review by the Psychology Undergraduate Committee composed of psychology faculty, lecturers and staff. The decision will be communicated to the student via email. If the request is granted, a DARS exception will be processed.

Approved	TSO?	FAS?	Denied		By:	Date:
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